



# KANSAS

DEPARTMENT OF HUMAN RESOURCES  
Jim Garner, Secretary

KATHLEEN SEBELIUS, Governor

## RESTRICTED ACCESS TO RECORDS

K.S.A. 44-550b(a)(4) restricts access to the Workers Compensation records listed below:

### There are three categories of restricted records:

- Medical Records
- Form 88s
- Accident Reports

### In order to obtain these records you must be:

- 1) an employer who has made a conditional offer of employment to a worker;
- 2) a current employer of a worker who has requested workers compensation benefits;
- 3) an insurance carrier of an employer in item 1 or 2;
- 4) a representative of the insurance carrier; or
- 5) a worker seeking his or her own records.

### To request restricted records:

Records request forms K-WC 97, K-WC 98, and K-WC 970 will be available from the Division of Workers Compensation either from our Topeka office at:

Division of Workers Compensation  
Department of Human Resources  
800 S.W. Jackson Street, Suite 600  
Topeka KS 66612-1227

Telephone: 785-296-3441

or you may download copies of K-WC 97, K-WC 98, and K-WC 970 from our Internet site at: [www.hr.state.ks.us/wc/html/wcfrmpdf.htm](http://www.hr.state.ks.us/wc/html/wcfrmpdf.htm)

The completed request for records may be sent to the above address or faxed to 785-291-3430.

***Please fax on white paper. Otherwise the request form may not be legible.***

DIVISION OF WORKERS COMPENSATION

800 SW Jackson Street, Suite 600, Topeka, KS 66612-1227

Phone: 785-296-3441 • Fax: 785-296-0839 • Toll Free: 1-800-332-0353 • [workerscomp@hr.state.ks.us](mailto:workerscomp@hr.state.ks.us) • [www.hr.state.ks.us](http://www.hr.state.ks.us)